## How to install SA-SAMS Setup

- 1. Open the EMIS Portal website(<u>http://www.fsdoe.fs.gov.za/EMISPortal</u>).
- 2. Click on SA-SAMS Help and click on Downloads.

	educ Department of Education FREE STATE	province		FSD Sсно	OOE EMIS	چ 💄
Home	Utilities	Circulars	SA-SAMS Help	Reports	What is This?	
WELCOME T	o Tur EMIS P	ODTAL	Downloads	_		
WELCOME TO THE EIVILS PORTAL! Outst		Outstanding Data	_			
SAMS EI SAMS Trainers			n! Go to Utilities 🔿 Download Errors, Omissions & Submissions			
DBE Resource		DBE Resources	ck <u>HERE</u> to go to the <i>Login page</i>			
			Errors/Omissions	ord, please	REQUEST a reset link t	to be sent via e-mail.

## 3. Click on SA-SAMS First Time Installer(Setup).

	SA-SAMS First Time Installer (Setup)	2010/07/16	16.20 MB
4.	The following screen will display:		
	Opening Setup_SAMS.exe		

You have chosen to open:	
Setup_SAMS.exe	
which is: Binary File (16.2 MB)	
from: http://www.fsdoe.fs.gov.za	
Would you like to save this file?	
	Save File () Cancel ()

Click on the Save button to download.

5. Default folder to save the files is **Downloads**. Go to **Downloads** on Windows Explorer. The following file will display:



6. Double click on the file **Setup\_SAMS.exe** to install.

7. Click on the **OK** button.

BASAMS Setup	
Welcome to the SASAMS installation program.	
Setup cannot install system files or update shared files if they are in use. Before proceeding, we recommend that you close any applications you may be running.	
OK Exit Setup	

8. Click on the **Computer icon** button.

🛃 SASAMS Setup	<b>— X</b> —				
Begin the installation by clicking the button below.   Image: Click this button to install SASAMS software to the specified destination directory.					
C:\Program Files (x86)\EdusolSAMS\	Change Directory				
E <u>x</u> it Setup					

9. Click on the **Continue** button.



BASAMS - Choose Program Group	
Setup will add items to the group shown in the Program Group box. You can enter a new group name or select one from the Existing Groups list.	
Program Group: EdusoISAMS	
Existing Groups: Accessories	
Administrative Tools EdusolSAMS	
EMIS Maintenance SanDisk SecureAccess Manager SASAMS Spread V6.0.57 Startup Vibosoft WinRAR	
<u>C</u> ontinue Cancel	

10. Click on the Yes button.



11. Click on the **Yes** button.



12. Click on the **OK** button.

SASAMS Setup	<b></b>
SASAMS Setup was completed success	fully.
	ОК

NOTE: SA-SAMS latest Patch/Version should be installed on your computer. Refer to "How to install the latest patch" on the EMIS Portal under Manuals and Guides.